



REQUEST FOR PROPOSALS

Wastewater Lagoon Fencing January 16, 2025

Sealed Bids Due
February 18, 2025 @ 12:00pm
Keweenaw County Courthouse
5095 4th, Eagle River, MI 49950

1. Invitation to Bid

Keweenaw County is soliciting bids from qualified contractors for the installation of a new perimeter fence around the Keweenaw County Wastewater Lagoons. The existing woven wire fence, installed in the 1990s, has been compromised by snow damage and is no longer suitable for repair. The project involves approximately 4,000 linear feet of fencing, with specific sections requiring an 8-foot height to prevent unauthorized entry of snowmobiles and equipment during winter. Installation is scheduled for spring or summer of 2025.

Interested bidders should submit a detailed proposal outlining qualifications, timeline, and cost structure by the submission deadline. Keweenaw County reserves the right to accept or reject any and all proposals.

2. Requirements

This project entails the installation of a chain-link fence around the Keweenaw County Wastewater Lagoons, designed to withstand heavy snow loads common in the area and provide effective security.

- a. **Height Requirements:** The west side of the lagoon perimeter, which is more accessible, will require an 8-foot fence to deter unauthorized access. The remaining perimeter can be secured with a 4-foot fence due to natural barriers such as terrain and dense vegetation.
- b. **Gate:** A single, durable gate will be installed at the main entrance, wide enough to accommodate septage haulers and other large vehicles with a generous margin for safe access and maneuverability.
- c. **Snow Load Durability:** The entire fence and gate must be constructed with materials and design features capable of withstanding significant snow accumulation without risk of collapse or damage. This includes appropriate supports, top rails, and bracing as needed, with particular attention to high snow drift areas.

3. Standards & Permits

The contractor must comply with all relevant local, state, and federal regulations for fence construction and safety. All materials and installation practices should meet industry standards for durability and performance in cold climates with heavy snow loads.

The contractor is responsible for obtaining and managing all necessary permits and inspections required by Keweenaw County, Houghton Township and any other regulatory agencies. Due to the height of the fence, a building permit is required by the County.

4. Bid Submissions

- a. **Requirements:** All submissions should contain the following:
 - i. **Completed Bid Sheet:** Template is attached to this document.
 - ii. **Company Background:** Brief overview of the company and experience with similar projects.
 - iii. **Project Plan and Schedule:** Estimated timeline for each phase of the project.
 - iv. **Fence and Gate Specifications:** Detailed description of proposed fencing materials and components, including chain-link size and gauge, post size and thickness, top rail inclusion, and any reinforcement for snow loads. Provide details for the main gate, including width, material, and design features to ensure functionality for large vehicles such as septage haulers.
 - v. **References:** Three references for similar projects.
 - vi. **Insurance and Licensing:** Proof of relevant licenses, permits, and insurance coverage.
 - vii. **Warranty Information:** Details on any warranties provided for materials and workmanship, including coverage period and terms.

b. How to Submit:

- i. All proposals must be submitted in a sealed envelope, clearly marked:
Wastewater Lagoon Fencing Proposal
Keweenaw County Courthouse
5095 4th, Eagle River, MI 49950
- ii. Proposals must be delivered by hand or mail to the Keweenaw County Courthouse no later than 12:00 PM on February 18, 2025. Late bids and submissions via email, verbal communication, or other formats will not be accepted or considered.

c. Selection:

- i. Keweenaw County reserves the right to request clarifications or additional details from bidders after submission.
- ii. **Criteria:**
 1. **Cost:** Overall project cost and value provided.
 2. **Experience and Ability to Complete the Project:** Demonstrated expertise in similar projects and the capacity to meet project requirements.
 3. **Schedule:** Proposed timeline for completing the work within the specified spring or summer 2025 timeframe.
 4. **Past History with Keweenaw County:** Positive past performance and reliability on previous County projects, if applicable.

5. Timeline

- a. **RFP Issue Date:** January 16, 2025
- b. **Pre-bid Site Visit Date:** As scheduled by bidder. See the contact section below.
- c. **Proposal Submission Deadline:** Sealed Bid to County Courthouse by February 18, 2025 @ 12:00 noon.
- d. **Award Notification Date:** After the County Board of Commissioners meeting on February 18, 2025.
- e. **Project Start Date:** Spring/Summer 2025

6. Insurance, Liability, and Indemnification

- a. The bidder must carry and provide proof of the following insurance coverages:
 - i. **General Liability Insurance:** Minimum coverage of \$1,000,000 per occurrence to protect against lawsuits or accidents on-site.
 - ii. **Workers' Compensation Insurance:** As required by Michigan state law.
 - iii. **Automobile Insurance:** Coverage for any vehicles used in connection with the project, if applicable.
- b. In submitting a proposal for this RFP, the bidder agrees to indemnify, defend, and hold harmless Keweenaw County, its officers, employees, and agents from and against any claims, damages, losses, liabilities, or expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the work under this project.

7. Contact

- a. For any questions or to schedule a site visit prior to bidding, please contact:
rfps@openskiesproject.org

BID SHEET
Keweenaw County Wastewater Lagoon Fencing Bid

Installation of a durable chain-link fence around the Keweenaw County Wastewater Lagoons to enhance security and withstand heavy snow loads.

Total Bid Price Including all materials, labor, permits, etc.	
Proposed Completion Date	
Name of Company	
Address	
Date	
Authorized Contact Person	
Phone Number	
Email Address	

I certify that the amount and nature of the services to be furnished is understood and that the nature of this bid is in strict accordance with the conditions set forth and is a part of this bid, and that there will at no time be a misunderstanding as to the intent of the specifications or conditions to be overcome or pleaded after the bids are opened. My price reflects meeting all project requirements outlined in the Request for Proposal.

I further certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, equipment or service, that it meets or exceeds all specifications contained herein, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentence, and civil damage awards. I agree to abide by all conditions of this bid, all specifications as stated and certify that I am authorized to sign for the bidder.

Authorized Signature	
Print Name and Title	

