

## MINUTES

Keweenaw County  
Brownfield Redevelopment Authority  
August 27, 2008, 6:30 pm.  
Keweenaw County Courthouse  
Eagle River Michigan, 49950

Roll call of appointed members. Janet Shea, Mac Marzke, Steve Karpiak, and Mark Bonner, present. Marlin Wingard, excused absent.

Meeting called to order at 6:35 pm.

The agenda was approved as presented.

Motion by Kirkpiak, second by Marzke to approve the July 23, 2008 minutes. Carried.

No unfinished business from last meeting.

### New Business

Financial account access and signatures needed were discussed.

Motion by Kirkpiak, second by Bonner to compensate Flo McCormack for travel expenses. Carried.

Motion by Kirkpiak, second by Marzke for travel miles to equal IRS rate. Carried

The RFQ document was reviewed.

As recommended by Darryl Owens, EPA, Unanimously agreed to eliminate the fees paragraph, section P page 12.

A September visit by Flo McCormack was felt unnecessary.

Acquire preferred consultant list and time line from Flo McCormack.

How to share workload of considering possible consultants and future bids was discussed. It was proposed mailing the RFQ by September 15 with a deadline of September 22 for response so that review of the consultants' packages could be reviewed

at the September meeting. Flo McCormack will be consulted regarding details of process.

Public Out Reach Strategy. Mac will form 3-fold information brochure with contact information for approval at next meeting. Other ideas included paid newspaper and radio ads. Flyer and newspaper inserts. Public radio announcements and shows. Possible video and web site production. Involve schools. Formulate Outreach Schedule next meeting.

Meeting was adjourned at 8:00 pm.

Janet Shea, Chairman

Mark Bonner, Recording Secretary