

KCRC Board Meeting Minutes

DECEMBER 9, 2024

Meeting Time: 6:00 p.m.
Present: Olson, Karvonen, Bracco
Absent: None
Staff Present: Greg Kingstrom, Chris Cronenworth, Jesse Patrick
Guests: None

Meeting was called to order at 6:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Bracco moved to approve the agenda as presented. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of November 11th, 2024 were reviewed and approved by a motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Voucher #28319 and #28320, and Master Vouchers #23-2024 and #24-2024 in the total amount of \$276,976.25 were audited by the Commissioners. Commissioner Olson motioned to pay the bills as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and reviewed by the Board.

Opportunity for Public Comment was provided. None received.

Unfinished Business:

Engineer/Manager presented a draft to the Board of additions and revisions to Article 23 of the Employees' Association Agreement. Commissioner Olson motioned to approve the Employees Association Amendment for Article 23, effective January 1, 2025. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

New Business:

Engineer/Manager presented the quote for a new network server and software. Current server is not performing, is outdated and is in need of replacement. Commissioner Olson motioned to approve the purchase. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented to the Board resolutions for adopting the "Policy and Fees for Work or Activity in the Right of Way", dated December 9, 2024. New permit policy will be effective January 1, 2025 and will be processed through the "Oxcart.com" permit system that is used by most CRC's statewide. Commissioner Karvonen motioned to approve the resolutions, policy and fee schedule as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented to the Board a resolution for adopting the “Procedures for Plat Development, New Road Construction Standards and Specifications”, dated December 9, 2024. Commissioner Bracco motioned to approve the resolution and policy to adopt as presented. Supported by Commissioner Olson Ayes: 3, Nays: 0. Motion carried.

Finance Director presented the option to make an additional year-end payment to MERS. Upon Board discussion, it was determined that an additional year end payment will not be made in 2024.

Finance Director presented the need to increase the “Impress Account” limit from \$2,000 to \$7,000 for payment of various expenses. Commissioner Olson motioned to increase the account limit as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Board discussed and set the 2025 Board meeting day and time to the 2nd Monday of each month at 2:00 p.m. by a motion of Commissioner Olson. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Other

The Engineer/Manager provided a verbal report of current items of general business, operations, equipment and ongoing activities. Other items of routine business were discussed.

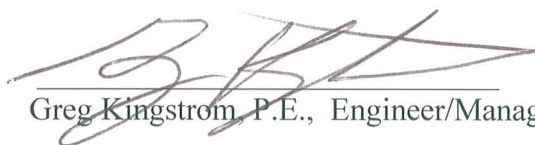
Annual Budget Hearing and Special Board Meeting will be held on December 30th at 11:00 a.m.

Opportunity for public comment was again offered. None received.

The meeting was adjourned at 7:01 p.m. by motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager