

KCRC Board Meeting Minutes

February 14, 2023

Meeting Time: 2:00 p.m.

Present: Olson, Bracco & Karvonen

Absent: None

Staff Present: Jesse Patrick, Finance Director; Greg Kingstrom, P.E., Engineer/Manager; Chris Cronenworth, Maintenance Foreman

Guests: None

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Karvonen moved to approve the agenda as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of January 10, 2023 were reviewed and approved by a motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Voucher #28275 and #28276, and Master Vouchers #03-2023 and #04-2023 in the total amount of \$294,895.09 were audited by the Commissioners. Commissioner Karvonen motioned to pay the bills as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and approved by a motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Opportunity for public comment was offered: No public comment received.

Unfinished Business:

Agate Land Pool Property – No update since last meeting

Central Property Sale – Will pursue appraisals this Spring

Front Street Encroachment – Correspondence exchanged between attorneys on Jan. 16th

Public Hearing date for R.O.W. abandonment on Harbor Street in Copper Harbor is set for March 14, 2023. Public Notices have been posted in Grant Township & at KCRC

New Business:

Board reviewed the bid for new 2023 motor graders with options to purchase or lease. Current leases expire in September 2023. Commissioner Bracco motioned to purchase the current 2020 motor graders for the guaranteed “buy-back” price and pursue options for

extended warranties beyond the mfrs. 48 month standard warranty. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Four (4) bids for "2023 Culvert Materials" were reviewed by the Board. Commissioner Karvonen motioned to award the bid to U.P. Concrete Pipe Co. for the circular, arch-pipe and CPE culvert pipe and award Jensen Bridge for the aluminum box culvert. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Commissioner Bracco motioned to designate Jesse Patrick, Julie Carlson and Eric Hermanson as administrators on new CD Account #XXXXXX2001 at Superior National Bank (SNB). Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Board discussed the termination of existing credit card accounts with PNC and Associated Bank and the opening of commercial credit card with Superior National Bank (SNB). Commissioner Karvonen motioned to approve application to SNB for commercial/business credit card with a \$30,000 limit and designate Greg Kingstrom and Jesse Patrick as account administrators. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Commissioner Bracco motioned to remove the "Obsolete Inventory" list of materials, as presented. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Board discussed the nomination of available candidates for 3yr. term on County Road Association Board.

Board discussed pursuing proposals for alternate financial investment providers for 457 retirement account. Finance Director to investigate other options and seek proposals.

Board discussed the posting of a "Full-time/Seasonal" laborer/truck driver position. Engineer will prepare advertisement and post later this Spring

Commissioner Bracco motioned that the Board, Manager and Finance Director go into Closed Section under 8a of the Open Meetings Act (OMA), at the request of the Employee at 3:15 p.m.. Motion Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried. Went into Closed Session.

Employee issue discussed according to Closed Meeting Minutes which have been securely filed elsewhere, per OMA.

Motion by Commissioner Bracco to go back into Open Meeting at 3:40 p.m. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

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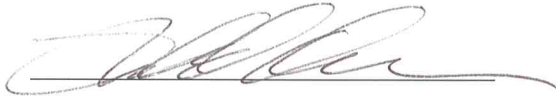
Commissioner Bracco motioned to retain employee under the guidelines of a signed “Letter of Understanding” and authorizes the Board Chairman to sign the agreement and offer to the Employee and the Employee Association President for signature. This “Letter of Understanding” shall not set any precedent for any future incident going forward. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Other:

Other items of routine business, upcoming conference and training opportunities were discussed.

Opportunity for public comment was offered. – No public comment received.

The meeting adjourned at 3:45 p.m.



Richard Olson, Chairman



Greg Kingstrom, P.E. Engineer/Manager